**Mission:** This Committee coordinates efforts to provide a forum to connect key service providers, to better assist individuals and families, in accessing services in Sussex County. The goal is to improve overall physical and economic health.

**Welcome & Introductions:** Patricia Clear called the meeting to order and welcomed the committee members. Motion to approve the minutes by Patricia Clear seconded by Lisa Coldiron. Minutes were approved as presented. Pat reminded the committee members to please read the minutes prior to coming to the meeting. Starting in August, we will no longer provide copies of the minutes for attendees, working to go paperless. Past agenda and minutes will be posted on the SCHC Website, www.healthysussex.org/com. Committee member introduced themselves.

**Attendees:** Patricia Clear, Ida Pennewell, Ella Collins, Vanessa Johnson Brinkley, Michelle Johnson, Ramona Pickett, Marneda Bailey, Lisa Coldiron, Crystal Timmons-Underwood, Maria Ortiz, Shaneira Squirrel, Fonda Meekings, Ariel Casno, Madie Bursich, Sam Socwriter, Beth Pritchett, Susan Davis, Russell Huxtable, Melody Wilkins

**Action Items:**
- ✓ Work with Milford Housing to discuss a tour with the entire Committee. A field trip (October/November) – in process
- ✓ Crystal will send out the minutes from the Homeless Coalition for the committee – Done
- ✓ Discuss with Cheryl about a tour of the model homes from Milford Housing - Done

**Guest Speaker:** Russell Huxtable, VP & Chief Operation Officer, Milford Housing Developing Corporation

- Non-profit been serving the community for 41 years.
- Developed one project - An eleven-unit apartment in Milford, 40 years ago.
- Started the Home Repair Program in 1991.
- Self Help Housing Built 200 units over the past 10 year. This is an “energy star” program ranging from 1200 to 1800 square feet.
- Utilizes the “Community Approach Model” where the community, friends, family helps you build your house.
- The average house is about $175,000.
- The families don’t need to know how to build.
- Milford Housing assists with the loan process.
- They walk families thought the process of homeownership.
  - ✓ They start with 101 counseling
  - ✓ They participate in a home owner club which talks about budgeting and the processes to get into the home.
Learning how to watch your credit and how to help build your score

- The process of the build is based on how many people help build. The more time that is put in and the more people that assist in the build ensures a quicker home completion.
- They continue to guide and assist families for years including repairs.
- Milford Housing has assisted over 5,000 home owners with repairs in Delaware to date.
- They are the only program in Delaware that will help mobile homeowners on leased land.
- They manage 24/25 apartment communities across Delaware.
- They encourage volunteerism.
- Average income for home owner program starts at $20,000.
- They will soon be working with Habitat for Humanity in the city of Laurel.
- Homes will be built and sold at a lower cost with a discount.
- Average square footage is 1400.
- They are in partnership with Beracah Homes and have extremely energy efficient modular homes called Zero Energy Modular Homes (“ZeMod” Homes). The average annual utility bill is $200-300. Funding provided to families is a grant which is a down-payment.
- There are model homes at the Harrington state fair
  - If you want to reach Monica for a tour, please contact her 302-422-8255
- The loans are usually USDA and are 30-38 years. Closing is 3.7 percent, but you get subsidized down to a 1.0 percent loan.
- Homes don’t require special zoning.
- Over the next 6 years they are planning to double the homes they have built over the last 40 years.
- Many Committee members have asked to see the model homes.

Old Business:

Review Action items From June 2018

- Action items still in process
  - Lisa Coldiron and Marneda will talk about Developmental Screening
  - Marneda and Chang express interest in working together
  - Patricia Clear will share her contact with Adult Family Services with Dupree Johnson-They have connected.
  - SCHC will schedule always Best Care Senior Service to present at an upcoming Sussex meeting -done
  - Christine Santy will share a contact person from Al-Anon- Lisa has reached out to her.

United Way Update:

No one was present:

One Stop Update:

Hope Ellsworth updated: We are working on some big systems changes that would make it easier for those needing services to connect (i.e. common intake/referral system; updating 2-1-1 to ensure that job seeker and adult learner information is easy to search for and find/training frontline staff on the 2-1-1 system; mapping the processes of some key programs in terms of what happens when someone comes to us for services).

The One-Stop Teams (frontline staff) are providing input related to discussions/improvement ideas, by county. This will help us identify and prioritize what we should address first.

In July, the One-Stop Memorandum of Understanding was signed by 15 Division Directors and spanned 5 Delaware Departments. This was a very complicated process; however, this will allow us to become more fluid as we move forward.
**Homeless Coalition Update:**

Ida Pennewell updated the committee on the following:

- The ACE Peer Center is opening on weekends starting in September 2018.
- There are two new shelters opening up and they will have showers. Ida will have the names for the next meeting.
- Delaware housing search has a list of all rental areas and if they have a waiting list.
- Crystal will send out the minutes from the Homeless Coalition for the committee
- Ida Pennewell is going to visit a car dealership that is willing to work with low income and bad credit. She is going to see what their interest rates are as well as the quality of cars.

(Attached will be minutes from the homeless council)

**Partner Updates:**

- Connections has hired two new Veterans, they are going to be doing the Veteran Stand down, free dental care, etc. this is at Shootee park from 9-2 pm on September 21st.
- Catholic Charities is open for visit. July 2nd – March 30 for the Food Cooperative Program
- Just a Hand Out completed the grab and go 8-week program, they received 14 boxes of brand new clothes for 14 kids, mobile food panty September 18th at Delmarva Camp ground at 3:00 PM volunteers are needed. Backpacks that were donated from Highmark were given to kids who participated in the summer feeding or the garden project.
- AmeriHealth members are offering Dental, GED, and Vision for the adults for their members.

Next meeting is September 24, 2018

**Meeting Adjourned:**